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13th December 2011

Dear Head Teacher,

A Happy Christmas to you all

Just a request which I have been asked to fulfil – Level 3 Food Safety Course – We have been asked to put this course on in Calderdale and as we can do this I am asking whether you have any candidates who need to complete this course. These would be your Kitchen managers/Supervisors. If we can get 12 to 15 people together next term we can run the course.

THE COST YOU ASK £150 for the 3 day course – a bargain!

We are also offering:

Paediatric First Aid on 26 January and 2 February 09.00 to 15.30 cost £47.50

Also 8 and 15 March for the same course

Location not fixed yet but central to all

First Aid at Work

3 Day Course 23 and 30 January and 6 February

Cost £150

Time 09.00 to 16.30

Emergency First Aid at Work

21 March

Cost £45

Time 09.00 to 1630

We can also offer Food Safety in Catering Level 2

Manual Handling

Child Protection

Epi pen Training

Risk Assessment

Health and Safety in the Workplace Level 2

I look forward to seeing you in the New Year

Emily Hewitson-Townley

Training Manager